

IPSWICH PLANNING BOARD MEETING MINUTES

Thursday, January 20, 2016, 6:00 p.m.

Pursuant to a meeting notice posted by the Town Clerk and delivered to all Board members, a meeting of the Ipswich Planning Board was held on Wednesday, January 20, 2016 in the Planning and Development Department Conference Room in Town Hall. Board members Heidi Paek, Jay Stanbury, Keith Anderson, Kathleen Milano and Cathy Chadwick and Associate member, Carolyn Britt, attended. Senior Planner, Ethan Parsons, also attended.

Paek convened the meeting at 6:00 pm with a quorum present.

The Board discussed continuing the practice of authorizing Planning Director, Glenn Gibbs, to endorse/sign plans approved by the Board on the Board's behalf.

Stanbury moved to authorize Planning Director, Glenn Gibbs, to sign/endorse plans approved by the Board on the Board's behalf. Anderson seconded. The motion passed unanimously.

Stanbury moved to authorize the Planning Board Chair, Heidi Paek, to sign/endorse plans approved by the Board on the Board's behalf. Anderson seconded. The motion passed unanimously.

The Board discussed composition/membership.

Anderson moved to nominate Paek to continue serving as Chair and Stanbury to continue serving as Vice-Chair. Milano seconded the motion. The motion passed unanimously.

Chadwick announced that she will resign from the Board following the expiration of her term in May.

The Board discussed general procedural requirements. The Board expressed a preference for Staff to set a deadline for guaranteed consideration of new material at an upcoming meeting of one week prior to a meeting. The consent agenda will be removed unless there are a lot of items that warrant a consent agenda. Staff will provide new Board members with a packet of information relevant to Board business.

The Board discussed the Community Development Plan update. The update should do more than incorporate other plans by reference only; a starting point for the update should be a review and critique of the current plan and its implementation; the inventory portions should be updated entirely; the vision should be updated; the plan should consider how open space resources contribute to the economy, and should consider the seashore, agriculture, infrastructure and climate resiliency; and the Board will survey residents, merchants, employees, and others to gain a sense of the vision for plan and the Town.

The Board asked Parsons and Gibbs (staff) to list which action items have been implemented.

The meeting adjourned at 7:45 PM.